



# Building Permit Application

730 W. Dryden Road ~ Metamora, MI 48455 ~ (810) 678-2237

Email: [Building@metamoratownship.com](mailto:Building@metamoratownship.com)

Fax: 810-678-3209

Job Site \_\_\_\_\_ N S E W Side of the Road  
 Cross Roads \_\_\_\_\_ and \_\_\_\_\_  
 Parcel I.D. # \_\_\_\_\_ Lot Size/Acreage \_\_\_\_\_

**Permit To:**  New       Addition       Alter/Remodel       Demo/Raze       Code Compliance  
 Other (describe): \_\_\_\_\_

**Permit To:**

<input type="radio"/> Single-Family Dwelling	<input type="radio"/> Single-Family w/attached Garage
<input type="radio"/> Addition	<input type="radio"/> Pre-Manufactured
<input type="radio"/> Detached Garage	<input type="radio"/> Attached Garage
<input type="radio"/> Pole Bldg./Accessory Bldg.	<input type="radio"/> Garage w/Breezeway
<input type="radio"/> Pool - Above Ground	<input type="radio"/> Deck/Porch/Awning
<input type="radio"/> Commercial/Industrial	<input type="radio"/> Pool - In ground
	<input type="radio"/> multi-Family
	<input type="radio"/> Sign - Ground or Wall
	<input type="radio"/> Carport
	<input type="radio"/> Other: _____

**Foundation Type:**

- Basement Block/Foam
- Basement Poured
- Basement Wood/Steel
- Reinforced Mat
- 42" Footing (Pole)
- 42" Footing (Trench/Spread)
- Crawl Space Block
- Crawl Space Wood
- Piers
- Existing
- OTHER \_\_\_\_\_

**Construction Information:**

- Commercial Sq Ft \_\_\_\_\_
- Dimensions \_\_\_\_\_
- Deck Square Footage \_\_\_\_\_
- Accessory Building Sq. Ft. \_\_\_\_\_
- Building Height \_\_\_\_\_
- Living Area Sq. Ft. \_\_\_\_\_
- Garage Sq. Ft. \_\_\_\_\_
- Number of Stories \_\_\_\_\_
- Number of Bedrooms \_\_\_\_\_
- Number of Bathrooms \_\_\_\_\_
- Masonry Fireplace \_\_\_\_\_
- Masonry Exterior Finishes \_\_\_\_\_

**Required Permits:**

- Septic \_\_\_\_\_
- Sewer \_\_\_\_\_
- Driveway \_\_\_\_\_
- Soil Erosion \_\_\_\_\_
- Flood Plain \_\_\_\_\_
- Well \_\_\_\_\_
- Wetlands \_\_\_\_\_

**Estimated Value of Construction:**  
 \$ \_\_\_\_\_

**BOX BELOW FOR OFFICE USE ONLY**

Plan Review:  YES  NO      Date \_\_\_\_\_      No. of Inspections \_\_\_\_\_  
 Use Group \_\_\_\_\_      Construction Type \_\_\_\_\_      Occupancy Load \_\_\_\_\_  
 PERMIT APPROVED BY: \_\_\_\_\_      DATE: \_\_\_\_\_  
 Remarks \_\_\_\_\_

**NOTICE**

IT IS THE APPLICANT'S RESPONSIBILITY TO OBTAIN THIS PERMIT WITHIN SIX (6) MONTHS OF THE APPLICATION DATE OR THE PRINT(S) AND APPLICATION WILL BE DISCARDED. ARRANGEMENTS MAY BE MADE FOR SPECIAL CIRCUMSTANCES.

PLEASE INITIAL \_\_\_\_\_

**Due to the potential for a utility hazard, the following information MUST be provided:**

- |   |                           |                          |
|---|---------------------------|--------------------------|
| 1. Will footings be trenched near poles, guy wires, anchors?  | <input type="radio"/> YES | <input type="radio"/> NO |
| 2. Will any structure be built under or near overhead lines?  | <input type="radio"/> YES | <input type="radio"/> NO |
| 3. Are there any overhead or underground wires on site?   | <input type="radio"/> YES | <input type="radio"/> NO |
| 4. Will any wells be drilled under or near overhead wires?  | <input type="radio"/> YES | <input type="radio"/> NO |
| 5. Will any antenna be erected on property which would be in conflict with power lines in a standing or free-falling situation? | <input type="radio"/> YES | <input type="radio"/> NO |
| 6. Will any trees be cut which are in proximity of overhead wires?  | <input type="radio"/> YES | <input type="radio"/> NO |

*If you answered YES to any of the above questions, you must contact your local utility company.*

- THE PROPERTY OWNER OR CONTRACTOR COULD HAVE PERSONAL LIABILITY IN THE EVENT OF INJURY OR FATALITY INVOLVING CONSTRUCTION CLOSE TO EDISON LINES.
- THE PROPERTY OWNER OR CONTRACTOR MUST CONTACT **MISS DIG 1-800-482-7171**
- NORMAL LEAD TIME REQUIRED IN RELOCATING EDISON FACILITIES, OR PROVIDE A LINE EXTENSION IS SIX (6) WEEKS AFTER ALL RIGHT - OF - WAY OR OTHER AGREEMENT AND ANY PAYMENTS HAVE BEEN FINALIZED WITH THE PROPERTY OWNER.

***The Detroit Edison Company maintains electric distribution facilities in this area. They will provide electric service subject to the rules of the Michigan Public Service Commission in effect at that time.***

**PROPERTY OWNER INFORMATION (please print)**

Property Owner Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner Driver's License # \_\_\_\_\_ or Date of Birth \_\_\_\_\_

*Property Owner Affidavit:* I hereby certify that the work described on this permit application shall be installed in accordance with the State Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the inspector. I will cooperate with the inspector and assume the responsibility to arrange for the necessary inspections.

**Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring of circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**CONTRACTOR/AGENT INFORMATION (please print)**

Contractor Name on License \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Contractor License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Federal I.D. Number (or reason for exemption) \_\_\_\_\_

Workman's Comp. Carrier (or reason for exemption) \_\_\_\_\_

MESC Number (or reason for exemption) \_\_\_\_\_

*Contractor Affidavit:* I hereby certify that the proposed work is authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on this application is accurate to the best of my knowledge.

**Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring of circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines**

Contractor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

**ARCHITECT OR ENGINEER INFORMATION (please print)**

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Plan Review Ledger

## Comments

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## Plan Review Checklist

	<b>Initial</b>	<b>Revision #1</b>	<b>Revision #2</b>
<b>Approved Site Plan</b>			
<b>Building</b>			
<b>Barrier Free Design</b>			
<b>Electrical</b>			
<b>Plumbing</b>			
<b>Mechanical</b>			
<b>Underground (if applicable)</b>			
<b>Fire Suppression (if applicable)</b>			